

CONTRACTORS AND SERVICES PERSONNEL

Welcome to Marina Bay,

To avoid any misunderstanding, the following is offered for your information. Anyone working on the property should abide by these requests.

- 1) Workers may come to the property between the hours of 8:30 a.m. – 5:00 p.m. Monday through Friday {Not on Saturday, Sundays, or Holidays}. **WORKERS SHOULD NOT USE THE BELLMAN'S CART.**
- 2) Should boxes, hand trucks, tools, etc. be required notify the office so protective padding may be put in the elevator. The elevator pads will be removed at 4:30p.m. Any larger items or debris that need to be taken back down to vehicles should be done by 4:00p.m.
- 3) Jack hammers are strictly prohibited from being used in units at Marina Bay COA, Inc. Only a 20lb Chipper can be used for construction, remodels, repairs etc to the home.
- 4) Work vans or trucks may load and/or unload vehicles. These vehicles may park on the street behind the complex {outside of Marina Bay parking lot}.
- 5) Do not cut, drill, or penetrate the concrete slab or ceilings. Smoking {should the owner permit} should be done inside the unit or after workers leave Marina Bay.
- 6) Noisy construction {hammering, drilling, etc.} is not permitted before 9:00 a.m. or after 5:00 p.m. No radios or TV's, etc. shall be allowed to be blaring.
- 7) All excess material/debris must be removed from the property without leaving damage to the property. Do not use the Association's dumpsters for the debris. No materials should be stored or left on the common property. There should be no work done on the walkways, it must be done inside the unit or on the balcony. Nothing should be thrown off a balcony or walkway of an upper level. Do not use the hose in the trash room to wash out the grout, paint or spackle buckets.
- 8) Workers must be fully clothed; no bare feet or bare backs.