

**Osprey Isles HOA, Inc.**  
4227 Northlake Boulevard  
Palm Beach Gardens, Florida 33410  
Tel: 561-626-0917 Fax: 561-626-7143  
**www.seabreezecms.com**

**Re: 2<sup>nd</sup> NOTICE OF 2017 ANNUAL MEETING**

September 26, 2017

TO ALL MEMBERS:

**On Monday, October 16, 2017 at 7:00 pm at the Acreage Branch Library (in the large meeting room) located at 15801 Orange Blvd., Loxahatchee, FL 33470**, the Annual Meeting of the Association will be held for the purpose of electing Directors and such other business as may lawfully be conducted. **Member pre-registration will begin at 6:30 pm.** A quorum of Association members must be present in person or by proxy at the meeting in order for business to be conducted.

**VOTING BY PROXY:**

If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following information about PROXIES:

1. A proxy is for the purpose of appointing another person to vote for you in the event that you might not be able to attend the meeting. It must be signed by all owners of the lot.
2. The proxy should be submitted to the Association prior to the scheduled time of the meeting. It can be hand-delivered, either by you or your designated proxyholder, or mailed to the Association at c/o Sea Breeze Community Management Services, Inc., 4227 Northlake Boulevard, Palm Beach Gardens, FL 33410. It is encouraged that the proxy be submitted as soon as possible in order to avoid delay in registration.
3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may withdraw your proxy when you register at the meeting and vote in person.
4. If a member so chooses, their signed proxy may be revoked in writing or superseded by a later proxy to another person. A members' proxy may also be assigned (substituted) by the person designated on the proxy to a third person if the person designated as proxy decides that he or she will be unable to attend the meeting.
5. A proxy form is enclosed with this notice for your use, if needed

The order of business at the Annual Meeting of the members shall be:

- a. Determination of chairman of the meeting
- b. Calling of the roll and certifying of proxies
- c. Proof of notice of meeting or waiver of notice
- d. Reading and disposal of any unapproved minutes
- e. Reports of Directors, Officers or Committees, including proposed Document Amendment
- f. Nomination and election of inspectors of election
- g. Determination of number of Directors
- h. Election of Directors
- i. Unfinished business and New business
- j. Adjournment

Immediately following the Annual Meeting, the Organizational Meeting of the Board of Directors will be held for the purpose of electing Officers and bank signors.

The agenda for the Organizational Board Meeting is as follows:

- a. Confirmation of quorum of the Board and Call to Order
- b. Elect Officers & Bank Signers
- c. Adjournment

Sincerely,

Your Osprey Isles Board of Directors

Enclosures: Proxy, Directions to Acreage Branch Library, Candidate Information Sheets & Return Envelope