

Island House Northeast COA, INC.
Board Meeting Minutes
Thursday, August 19, 2016
Location: Conference Call

Meeting was called to order at 6:02 pm by Tyler Pugh with Board Members Darrell Baker, Diane Eising, Kim Manwaring and Lynda Bideau present for a full quorum of the Board.

The Board discussed the report from Spinelli Air regarding the state of the air conditioning equipment for the entire buildings individual units. The Board tabled any action at this time.

The Board reviewed the current concrete restoration project. Management advised that the funds to complete the project may be short to what has been provided in the Special Fund. Diane motioned to present a special assessment to the membership for \$2000 in two monthly installments of \$1000 each, one to be paid in October 2016 and one to be paid in November 2016 to cover any shortfall in the concrete restoration project. The motion was seconded by Linda and passed unanimously. Management will notice a meeting for September 14, 2016 to vote on the special assessment.

The Board authorized management to have Red Rhino out to repair leak at the pool.

With no further business to discuss Darrell motioned to adjourn the meeting. The motion was seconded by Kim and passed unanimously. The meeting was adjourned at 6:56pm. The next meeting will be the special assessment meeting on September 14 2016 by conference call.