

Cresthaven Condominium Townhomes Section 5, Inc.

2638 Gately Dr E #135, West Palm Beach, FL 33415

October 16, 2017, 7:00 pm at

The Onsite Clubhouse

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Board Meeting Minutes

1) Call to Order & Confirm Board Quorum

Called to order at 7:00pm with all board members present

2) Approve Prior Meeting Minutes

Colleen motioned to approve prior meeting minutes as published, seconded by Nelly and passed unanimously.

3) Review & Approve Financial Statements

Ted motioned to step down as Treasurer and nominated Kennie Beck, seconded by Nelly and passed unanimously.

Board unanimously approved that late letters are not to be mailed out until after the 15th of each month.

4) President's Report

Colleen gave a community update and advised the Association will be interviewing for a new attorney.

Colleen motioned from this point forward all guest parking is open to all residents to park, vehicles will not be ticketed or towed for up to two weeks, seconded by Nelly and passed unanimously.

Onsite office is to be re-opened.

Yellow recycle bins at each mailbox added for residents to put junk e-mail in them.

Complaints and Work Orders will go to the onsite office first when it is re-opened and will then be forwarded to Sea Breeze with input on action to take. All issues will come to the office first.

Mulch was ordered for the front of the community, upon request owners may request some mulch to add to their unit landscaping.

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Sisters Tow signs to be removed

Community standard for windows is that they must be single hung and go up and down.

5) Open Forum

Owners were given an opportunity to speak at the meeting

6) New, Old & Unfinished Business

Any plywood still up must come down as this is a fire/safety issue.

Working on repairing the broken flag pulley

Some hose bibs were reported as leaking. Water needs to be shut off community wide so notice will be sent of the date and an inspection of the entire community will be made to see if there are any others.

Fence on the North side building #116 has a chain link fence leaning over toward the canal. There is no bank left to re-secure the fence.

4 trees lost in Irma will be replaced

Rios will replace some dead flowers at the front of the clubhouse.

7) Set Next Meeting Date & Adjourn

There being no further business board unanimously approved to adjourn.

The next meeting will include the 2018 Budget Meeting and will be held on Tuesday, November 14, 2017 at 7:00 pm at the onsite clubhouse.