

c/o Sea Breeze Community Management Services, Inc. 4227 Northlake Boulevard, Palm Beach Gardens, FL 33410 Telephone: (561) 626-0917 Fax: (561) 626-7143

www.seabreezecms.com

## EXTERIOR ALTERATIONS RULES & REGULATIONS

April 26, 2018

Dear Cove Owners:

No modifications or changes of appearance or design on any portion of the exterior of any structure or site feature, which is in common view, are permitted, without prior written approval. If you anticipate an exterior alteration will commence in the future the owner will need to submit the completed ARC form, which can be downloaded from www.seabreezecms.com to obtain Board approval. If this work is not approved, you may be required to remove the unapproved work and restore the area to its original appearance.

Exterior alterations include but not limited to roof replacement, landscape alterations, replacement of windows and/or doors, painting, light fixture replacement, etc.

Exterior alterations require Association approval prior to commencement of the work. To address this issue, the Board of Directors wants to remind you of the Governing Documents under the Declaration, Section 5.1 provided below.

## **Original, Section 5.1.**

Alterations and Additions. No material alteration, addition or modification to a Home, or material change in the appearance thereof, shall be made without the prior written approval thereof being first had and obtained from the ARC as required by this Declaration.

If you feel that you may require assistance in this matter, please contact the office at (561) 626-0917 or email David@seabreezecms.com.

Sincerely, The Board of Directors