

Oceanside Terrace Condo Association
c/o Sea Breeze Community Management Services, Inc.
4227 Northlake Boulevard
Palm Beach Gardens, FL 33410
(561) 626-0917 Fax: (561) 626-7143
www.seabreezecms.com

REQUEST FOR EXTERIOR CHANGES

Owner Name: _____ Date: _____

Address: _____ Email: _____

Telephone: Home: _____ Work: _____

I, the undersigned owner hereby request permission to make the following change:

Description of addition/modification: _____

Note: A drawing and/or diagram, listing the specifications to be used, including materials, dimensions, type and color **MUST** accompany this request in order for this application to be considered or reviewed by the ARC/Board.

Contractor Name: _____ Phone: _____

Contractor Address: _____

IT IS HEREBY UNDERSTOOD THAT NO WORK SHALL BEGIN UNLESS THE OWNER HAS RECEIVED WRITTEN AUTHORIZATION TO PROCEED WITH THE REQUESTED CHANGE FROM THE OCEANSIDE TERRACE BOARD OF DIRECTORS THROUGH SEA BREEZE CMS, INC. ANY WORK NOT PERFORMED IN STRICT CONFORMANCE WITH THE APPROVED PLANS SHALL BE CORRECTED TO CONFORM WITH THE APPROVED PLANS.

Unit Owner Signature

Unit Owner Signature

BOARD USE ONLY

_____ The above request has been APPROVED.

_____ The above request has been APPROVED with the following conditions: _____

_____ The above request has been DENIED for the following reasons: _____