

# **Electronic Disclosure Authorization Form**

## **Bulk E-mail Sign Up**

Dear Homeowners:

Your Board of Directors would like to set up a bulk e-mail service for the Sanctuary residents. The bulk e-mail will be used for faster communications. Examples of information sent via email would be: Notice of upcoming HOA meetings, Newsletters, notices of maintenance issues inside and outside that may affect our community and any other business that the Board determines appropriate to share with or request information from our residents. Your e-mail will not be shared with any third parties.

Please complete and return this form using the enclosed envelope to authorize Sanctuary HOA to use your email address for general association-related communications. You can also fax or e-mail back this Authorization Form. This authorization restricts the use of your email address for purposes of communications from Sanctuary HOA Board of Directors via direct communication from the Board or through the management company. Your email address will not be shared with any third parties.

I hereby authorize Sanctuary Homeowners Association (HOA) to use my email address, as described above, for association-related communications. I understand that no email communication will be used to replace any official notices required by our governing documents and/or by applicable FL Statutes. Official required HOA notices will continue to be sent to the members via USPS mailing. Sanctuary HOA shall maintain, in accordance with applicable FL statutes, the electronic mailing addresses of those members who consent to receive notice by electronic transmission. I understand that my authorization will remain in effect until my consent to receive notice by electronic transmission is revoked. I further understand that my consent to receive notice by electronic transmission can be revoked by me at any time by notifying Sanctuary HOA directly or through the management company. I agree to promptly notify the Association of any changes in my email address, so as to have a current email address on file with the Association.

Name (PRINT CLEARLY): \_\_\_\_\_

Sanctuary property address: \_\_\_\_\_

Mailing address, if different from above: \_\_\_\_\_

(PRINT CLEARLY)

Email Address to be used for Sanctuary communications: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Sanctuary HOA, Inc.**

c/o Sea Breeze Community Management Services, Inc.

4227 Northlake Boulevard

Palm Beach Gardens, FL 33410

Phone: (561) 626-0917 Fax: (561) 626-7143

Website: [www.seabreezecms.com](http://www.seabreezecms.com) or e-mail: [bev@seabreezecms.com](mailto:bev@seabreezecms.com)