

Winchester Courts Homeowners Association, Inc.

C/o Sea Breeze Community Management Services, Inc.

4227 Northlake Boulevard

Palm Beach Gardens, FL 33410

Phone (561) 626-0917 Fax (561) 626-7143

www.seabreezecms.com

November 15, 2017

Re: Notice of Upcoming Budget Meeting
6:45 p.m. Thursday, November 30, 2017
Location: Sea Breeze Office, address above

Dear Homeowners:

The November meeting will consist of the review and approval of the 2018 Budget.

Once approved, coupon books will be ordered and mailed to your home: if by the middle of December, you have not received your coupon book please contact our office for a replacement.

If you are currently a participant of the Electronic Debit Program for your monthly assessment, the bank will automatically deduct the approved 2018 monthly assessment amount beginning January 1, 2018.

If you are currently set up through your own bank's electronic debit program for your monthly assessment, you should contact your bank once the budget has been approved to make sure the correct amount is being paid beginning January 2018, if the amount changes.

The Budget is reviewed and voted upon by your Board of Directors, but as an owner within Winchester Courts you are welcome to attend the meeting. Should you have any questions or require additional information please feel free to contact our office at the number above.

Sincerely,

Laura Carlisle, LCAM

laura@seabreezecms.com

Sea Breeze Community Mgt. Svcs., Inc.

On behalf of Winchester Courts HOA, Inc. Board of Directors

Enc. Proposed 2018 Budget