

Town Oaks Homeowner's Association, Inc.

Wednesday October 26, 2016 – 6:30 pm

Board of Directors Meeting

Sea Breeze Community Management Services

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CALL TO ORDER

The meeting was called to order at 6:35 pm by Patricia Slack.

ROLL CALL

In attendance, at the meeting, were Patricia Slack, Max Groceman, Diana Rennie, Terry Jonethis and Alison Stanavitch. Quorum obtained.

MINUTES APPROVAL

A motion was made by Terry to approve the September 28, 2016 minutes as published, seconded by Diana and passed unanimously.

TREASURER'S REPORT

Max Groceman read the financial reports as of September 2016. Diana motioned to accept the financial report which was seconded by Terry and passed unanimously.

OLD BUSINESS

Diana motioned to approve \$300 for plant replacement in the center island at the entrance. The motion was seconded by Terry and passed unanimously..

Management to informed the Board that the clearing of the corner of Burns Rd. and Prosperity Farms Road was under the jurisdiction of the North Palm Beach Code Enforcement and not the town of PBG.

The Board requested management contact Personal Touch to adjust the irrigation heads around the lake.

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NEW BUSINESS

Diana motioned to re-allocate the leftover \$1583 from the Special Assessment fund to the Operating fund. The motion was seconded by Terry and passed unanimously

The Board reviewed the repair of the pumphouse at the lake, which was sinking and the repair that was made.

Terry motioned to contract with Duffys tree Service to trim trees in the community for \$3400. The motion was seconded by Diana and passed unanimously.

The Board discussed collections of three past due accounts an requested they be sent to the attorney.

Terry motioned to adjourn the meeting at 7:42 PM. Seconded by Max the motion was approved unanimously.

NEXT MEETING DATE

Next meeting date: December 7, 2016 at 6:30 pm at the Sea Breeze Office to approve the 2017 Operating Budget.