

Town Oaks Homeowner's Association, Inc.

Wednesday December 7 2016 – 6:30 pm

Board of Directors Meeting

Sea Breeze Community Management Services

MINUTES page 1 of 2

CALL TO ORDER

The meeting was called to order at 6:30 pm by Patricia Slack.

ROLL CALL

In attendance, at the meeting, were Patricia Slack, Max Groceman, Terry Jonethis and Alison Stanavitch. Quorum obtained.

MINUTES APPROVAL

A motion was made by Terry to approve the October 26, 2016 minutes as published, seconded by Max and passed unanimously.

TREASURER'S REPORT

Max Groceman read the financial reports as of October 2016. Alison motioned to accept the financial report which was seconded by Terry and passed unanimously.

OLD BUSINESS

Patricia will contact Jerry of Personal Touch to update his contract for the landscape if there are any changes.

Management informed the Board that the city of North Palm Beach Code Enforcement is working to get the area along Prosperity Farms Road cleaned up.

The Board requested management to contact Personal Touch to adjust the timers for irrigation around the lake to 4 am.

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MINUTES page 2 of 2

NEW BUSINESS

The Board reviewed and discussed the proposed 2017 operating Budget. Terry motioned to approve the budget with no increase over the previous year. Max seconded the motion and it passed unanimously.

Max motioned to have an audit/review performed of the Association financials in January 2017. The motion was seconded by Patricia and passed unanimously.

The Board requested management to have a newsletter to go out with the billing.

The Board discussed collections of a past due accounts and requested they be updated as soon as the November Financial is ready.

Terry motioned to adjourn the meeting at 7:25 PM. Seconded by Alison the motion was approved unanimously.

NEXT MEETING DATE

Next meeting date: January 25, 2017 at 6:30 pm at the Sea Breeze Office