

Oceanside Terrace Condominium Association, Inc.

c/o Sea Breeze Community Management Services, Inc.

4227 Northlake Boulevard

Palm Beach Gardens, FL 33410

Phone: (561) 626-0917 Fax: (561) 626-7143

www.seabreezecms.com

September 19, 2017

Dear Oceanside Terrace Owners:

Post hurricane clean up and assessments are in progress. Please read the following for important updates and information. Your patience and cooperation is appreciated.

OWNERS

1. Owners need to have units inspected by themselves or someone else for damage.
2. Damage to patios, lanais (structural and screening) are an owner's responsibility to repair / replace.
3. Privacy fence repair or replacement is the responsibility of owners.
4. Plantings within the privacy fence is the responsibility of the owner
5. If you have issues for which are reportable, we will try to assist in filing claims.

ROOFS:

- a. There are roof damages.
- b. An insurance claim has been filed for the association for roof damages.
- c. A preliminary inspection has been done.
- d. The preliminary inspection was a visual from the ground and does not provide detailed information on damages.
- e. Roofing contractors have been contacted to inspect each building.
- f. It is not known at this time when a contractor will be available.
- g. The insurance adjuster is anticipated to arrive within the week to inspect and assess damages.
- h. Owners should have roofs inspected by themselves or someone else for damage.
- i. If you think you have roof damages or your roof has been compromised, please secure it as best as you can until a roofer makes it out to fix it.
- j. **Document your loss and damages, in writing, and with photos.**
- k. **Send to courtney@seabreezecms.com**
- l. **Keep receipts!**

POST STORM NOTICE CLEAN UP IN PROGRESS:

- Landscapers are clearing landscape debris first.
- Mowing may be delayed.
- Household garbage schedule is now on schedule.
- Household garbage must be placed in trash containers. Do not put trash bags on the streets
- Recycling resumes the week of September 18, 2017.
- Please separate trash construction debris from landscaping. (It will not be picked up otherwise).
- Please put all debris in piles curbside.
- Please do not block street drains with landscape debris.
- Please trim all plants and trees off fences
- Please do not block mailboxes with debris or vehicles

Due to the volume of phone calls, please submit your questions, inquiries, reports, etc. in email. Your concerns are very important and we will address each as quickly as possible.

Again, your cooperation and patience is greatly appreciated.

Courtney Peace Hagins – LCAM

On Behalf of the Board of Directors

Sea Breeze Community Management Services, Inc.