

Coventry Green Homeowners Association, Inc.

C/o Sea Breeze Community Management Services, Inc.

4227 Northlake Boulevard

Palm Beach Gardens, FL 33410

Phone (561) 626-0917 Fax (561) 626-7143

www.seabreezecms.com

September 29, 2017

Re: Pool Committee Volunteers

Dear Residents:

Your help is needed – we are forming a Pool Committee we need volunteers who live here year round to help. Your active participation in our community is very much needed.

Pool Committee:

- Will be responsible to oversee the reserved parties at the pool cabana area.
- Review the application for the rentals, and do a before and after check of the pool area.
- Periodically check the pool area and bathrooms at night. If you see anything suspicious please call the local police or call us if maintenance is needed.
- Volunteer to be on a weekly rotation to check the pool chemical levels and log them into the Log Book. (Training and tester kit provided). Pool codes requires testing 7 days per week.

If you would like to be on the Committee, please contact Sea Breeze CMS at 561-626-0917, send me an e-mail, or find the Pool Form on the website at www.seabreezecms.com. Please provide your address and contact information.

Thank you again for working together making Coventry Green a great place to call home.

Sincerely,

Brenda Pitt, LCAM: brenda@seabreezecms.com

On behalf of your Board of Directors