

Island House Northeast COA, INC.
Board Meeting Minutes
Tuesday December 20, 2016
Location: Conference Call

Meeting was called to order at 6:00 pm by Tyler Pugh with Board Members Darrell Baker, Kim Manwaring and Diane Eising present for a quorum of the Board. Lynda entered the call after the meeting had started

Kim motioned to approve the minutes from the August 19, 2016 and the September 14, 2016 meetings. The motion was seconded by Darrell and the motion passed unanimously.

Diane motioned to accept the CSM Engineering proposal for \$2400 to re-survey the building and carports for structural issues. Kim seconded the motion and it passed unanimously.

The Board discussed the Proposed 2017 Operating Budget. Diane motioned to accept the budget. Kim seconded the motion and it passed unanimously

Lynda motioned to approve a yearend bonus of \$1200 for Keith Tuman, the building maintenance engineer. The motion was seconded by Diane and passed unanimously.

The Board appointed Scott Meece to contact Comcast regarding the building wiring.

With no further business to discuss Kim motioned to adjourn the meeting. The motion was seconded by Diane and passed unanimously. The meeting was adjourned at 7:12pm.