

# Town Oaks Homeowner's Association, Inc.

Wednesday May 10, 2017 – 6:30 pm

Annual Meeting

Palm Beach Public Library-Gardens Branch

Annual Meeting

MINUTES

APPROVED

A. **Calling Of The Roll And Certifying Of Proxies:**

The Meeting was called to order at 6:30 PM by Board President Patricia Stack. A quorum was established with 25 unit owners present or by proxy, exceeding the 10% requirement.

Board members present: Patricia Stack, Alison Stanavitch, Terry Jonethis, Diana Rennie.

B. **Proof Of Notice Of Meeting Or Waiver Of Notice:**

Proof of notice affidavit was present by management and evident by owners present.

C. **Reading Of Prior Year Annual Meeting Minutes:**

Following review of the 2016 Annual Meeting Minutes, a motion was made and seconded to approve the minutes as submitted. Motion carried.

D. **Reports Of Officers:**

Patricia Stack review the financial report. An audit was performed for the prior year. Owners wishing to receive a copy of the audit can contact Sea Breeze Community Management Services, Inc.

E. **Election Of Members Of The Board Of Administration**

Patricia Stack and Chet Miller submitted their names to be placed on the ballot Discussion was held regarding increasing the Board members from 5 to 7. Nominations from the floor were opened from the floor included Curtis Cook and Diana Rennie. Nominations from the floor were closed. The Board of Directors confirmed in alphabetical order:

1. Curtis Cook                      2 year term
2. Terry Jonethis 1 year remaining
3. Chet Miller                      2 year term
4. Diana Rennie                    2 year term
5. Patricia Slack                   1 year remaining
6. Alison Stanavitch              1 year remaining

F. **Adjournment:** There being no further business, motion was made to adjourn the Annual Meeting at 7:30 pm.

The Organizational Meeting to elect Officers of the Board was held following the Annual Meeting.

**Organizational Board of Directors Meeting**  
**MINUTES**

CALL TO ORDER

The meeting was called to order at 7:28 pm by Beverley Jamason of Sea Breeze Management. The purpose of the meeting was to elect Officers for the 2017-2018 Board of Directors. After a brief discussion it was decided that the officers for the Board of Directors for the Town Oaks HOA, INC are as follows:

President – Patricia Slack  
Vice President – Diana Rennie  
Secretary - Alison Stanavitch  
Treasurer – Curtis Cook  
Director – Terry Jonethis  
Director – Chet Miller

Board Members selected to be signors on the Association bank accounts are Patricia Slack, Allison Stanavitch, Chet Miller and Curtis Cook.

With no further business to discuss the meeting was adjourned at 7:40 pm.