

Village Royale Greenridge Building VII Condominium Association, Inc.

c/o Sea Breeze Community Management Services, Inc.

4227 Northlake Boulevard

Palm Beach Gardens, FL. 33410

Phone: (561) 626-0917 Fax: (561) 626-7143

www.seabreezecms.com

November 19, 2018

Re: FIRST NOTICE OF ANNUAL MEETING

The Annual Meeting will include the Election of Directors to the Board and any other business as may rightfully come before the Association, which will be held:

Date: **January 24, 2019**

Time: **11:00 am**

Sign-in 10:30 am

Location: **The Village Royale Greenridge Building VII Office – 3rd Floor
2300 N.E. 1st Lane, Boynton Beach, FL. 33435**

Qualifying for the Board:

To meet the requirements of Florida Statute 718, any unit owner desiring to be a candidate for the Board of Directors must submit a Notice of Intent to Run to the above address at least forty (40) days prior to the Annual Meeting to be eligible to run for the Board. The written request must be submitted to the Sea Breeze Community Management Services, Inc. on or before **December 15, 2018**. Please see enclosed for your convenience the Notice of Intent to Run Form.

The Candidate Information Sheet must be received by the Association at least thirty-five (35) days prior to the election, to be included with the second notice of the Annual Meeting. The Candidate Information Sheet must be submitted to Sea Breeze Community Management Services, Inc. no later than **December 20, 2018**

Candidate Information Sheet (may be no larger than 8½” x 11”, single sided and in black and white) where you may outline your background, qualifications and position on issues important to the Village Royale Greenridge Bldg. VII Condominium Association, Inc.

Only the names of unit owners who submit their written request will be eligible to be put on the Ballot. The Ballot and related information will only be mailed out along with the second notice of the Annual Meeting if more people wish to run than open positions available.

Sincerely,

Howard Rosenkranz, LCAM

howard@seabreezecms.com

On behalf of the Board of Directors

Village Royale Greenridge Building VII Condominium Association, Inc.

Encl: Notice of Intent Form & #9 Return Envelope