

Town Oaks Homeowner's Association, Inc.

December 12, 2018 6:30 pm

Board of Directors

Board Meeting Minutes

Approved

A. Call to Order:

The meeting was called to order at 6:30 PM

Directors Present: Alison Stanavitch, Chet Miller, Jannet Preti, Curtis Cook, Terry Jonethis

Management: Courtney Hagins LCAM

B. Reading of Previous Minutes or Motion to Approve:

The minutes of the November 14, 2018 were reviewed. A motion was made by Chet, seconded by Jannet, to accept the minutes as written. Motion carried.

C. Financial Report:

The Board reviewed the October report. Treasure Jannet Preti reviewed the income and expenses year to date. A motion was made by Curtis, seconded by Alison, to accept the financial report. Motion carried.

D. President's Report:

Terry reported that the Christmas lights were installed at the entrance. The newsletter will be completed and sent to owners.

E. Manager's Report

Courtney reviewed the upcoming 2019 insurance policy. The tree trimming done by Only Trees was done according to the scope. The front entrance was completed for \$525 with extra soil and mulch equal \$695.

F. New and Unfinished Business:

- Courtney will contact Tropical Landscaping regarding the wet check schedule.
- Alison asked if an ALC form is needed for any changes to the outside of the house, a discussion ensued. Terry concluded that a form is required for all changes to the outside.
- Overnight parking of trucks remains on the list of items to for changes to the documents, including changes for voting percentages.

The Annual Meeting will be held February 13, 219

G. Adjourn: The next meeting will be January 9, 2019. A motion was made to adjourn the meeting at 7:30 PM.