

Town Oaks Homeowner's Association, Inc.

January 9, 2019 6:30 pm

Board of Directors

Board Meeting Minutes

Approved

A. Call to Order:

The meeting was called to order at 6:30 PM

Directors Present: Alison Stanavitch, Jannet Preti, Curtis Cook, Terry Jonethis

Absent: Chet Miller

Management: Courtney Hagins LCAM

B. Reading of Previous Minutes or Motion to Approve:

The minutes of the November 12, 2018 were reviewed. A motion was made by Jannet, seconded by Curtis, to accept the minutes as written. Motion carried.

C. Financial Report:

The Board reviewed the November report by Treasure Jannet Preti. The income and expenses year to date reflect the association is holding the budget in line. A motion was made by Alison, seconded by Terry, to accept the financial report. Motion carried.

D. President's Report:

Terry reported that the Annual Meeting is scheduled for Wednesday, February 13, 2019. The meeting will be held at Keyes Realty in Palm Beach Gardens. The newsletter will be sent with the notice of the meeting.

E. Manager's Report

Courtney reviewed the accounts receivables list. Accounts 90 days in arrears are sent to legal collection at the owner's expense. The Covenants, Conditions and Restrictions report was provided to the Board members to review.

F. New and Unfinished Business:

- Courtney will contact Tropical Landscaping work on edging, maintaining mulch and flower beds.
- Lights near lake were fixed by Curtis.
- Town Oaks is responsible for all property signs.
- Raking will be done when oaks have stopped shedding leaves.
- Complaints received from owner about parking in the streets. It was noted that Palm Beach Garden law that states no overnight parking from 2 a.m. until 6 a.m. Owners can call the PBG police as needed.
- Overnight parking of trucks remains on the list of items to for changes to the documents, including changes for voting percentages.

G. Adjourn: The Annual Meeting is February 13, 2019. A motion was made to adjourn the meeting at 7:00 PM.

