

Chasewood of Jupiter Condominium Association, Inc.

c/o Sea Breeze Community Management Services, Inc.

4227 Northlake Boulevard

Palm Beach Gardens, FL. 33410

Phone: (561) 626-0917 Fax: (561) 626-7143

www.seabreezecms.com

May 12, 2020

Re: Welcome Letter from Sea Breeze Community Management Services, Inc.

Dear Chasewood Owners:

Effective May 20, 2020, **Chasewood of Jupiter Condominium Association, Inc.**, has a new management company called Sea Breeze Community Management Services, Inc. Sea Breeze is conveniently located on Northlake Boulevard, one block west of I-95 across the street from the Publix supermarket. Sea Breeze is open Monday through Friday from 9:00 am to 5:00 pm. Please send all your correspondence, any payments due to Chasewood of Jupiter and any community issues to the Sea Breeze office via mail, email, fax or hand deliver or deliver to the on-site office.

Sea Breeze has begun inputting your community information and documents on the website: www.seabreezecms.com. Click on "Communities" and scroll down until you find Chasewood of Jupiter accompanied by a photo of your entrance sign. Next, click on "Access Community" and you will find information for occupancy applications and more. Your property manager will be David Nolan and he can be reached at 561-744-1617 or by email: office@seabreezecms.com. Website will go live on May 20, 2020.

Payments- You may continue to make payments as you have been with the coupons from Centerstate Bank. Payments must be made out to Chasewood of Jupiter Condominium Association, Inc., or, you can use the "Centerstate" link on the Sea Breeze website for Chasewood of Jupiter Condominium Association, Inc. If you are unsure of your Centerstate Account #, Serial # & Bill Pay Number, please contact the Sea Breeze office to obtain them. If you are already set up on ACH payments through Centerstate please continue as is: no change is needed.

Enclosed you will find a Written Consent/Update Form to receive official notices by electronic transmission. Please complete this Form and return it to us as soon as possible via mail using the enclosed envelope or fax, hand delivery or email. We need to have accurate contact information to better assist you and your Community. Please update us with your most current information even if you have done so previously.

Tops One: Please provide your email on the Written Consent/Update Form to receive an invitation to access your online portal and Tops Pay to pay your Association fees online.

Communication is the key to effective Community Management. Please do not hesitate to contact Sea Breeze with any of your questions or concerns – we are here to help. We want to thank you for the opportunity to help with the ongoing maintenance and betterment of your Community.

Sincerely,

Beverley Jamason, LCAM, President &

David Nolan, LCAM of Sea Breeze Community Management Services, Inc.

On behalf of your Board of Directors

Encl. Written Consent/Update Form & Return Envelope

Sea Breeze Community Management Services, Inc.

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Written Consent to Receive Official Notice(s) by Electronic Transmission & Update Form

I, _____, as an owner of the following property
(*print name*)

Community Name: _____

Address in the Community: _____

and on behalf of all the owners of the property hereby provide Written Consent to receive Official Notices from the Association by Electronic Transmission to the following email address.

Email Address: _____

NOTE: I understand that I am responsible to ensure such Electronic Transmissions are not blocked by a spam filter or other type of filter. I further understand that notwithstanding such opt-in the Association may, from time to time, still provide notices to me via U.S. mail at my official mailing address maintained with the Association.

Signature

Date

.....
If you do NOT want to opt in as per above, but would like access to the Tops Portal please provide your email below.

Email Address: _____

Is the name and address listed on the label correct? If not, please state changes below.

Name: _____

Address: _____

Alternative Address: _____

Please provide the best number to contact you at if any issues come up, or we need to reach out to you.

Home: _____ Cell: _____

Comments: _____