

CANTERBURY HOMEOWNERS ASSOCIATION, INC.

CLUBHOUSE USE APPLICATION & AGREEMENT

Event Date (Single Use): _____ Multiple Use (Day & Frequency): _____
Hours of Use: _____ Number of Guests: _____
Homeowner Name: _____
Homeowner Address & Phone: _____
Food Service Level: _____ Alcohol Service: _____

CLUBHOUSE RULES

1. Clubhouse may be reserved up to 12 months in advance.
2. Approval is for the day and time shown only, unless approved for multiple uses. CHOA Board of Directors reserves the right to cancel approval, or require a change in the hours of approved use in the case of a special event or circumstance in its sole discretion.
3. Priority categorization is as follows: 1. Board Meetings, 2. Homeowner Events, 3. Social Committee Functions, 4. All other events, including weekly or reoccurring events. Please note priority will be set based on the above categories, meaning if your event is a weekly event, you may be asked to postpone your event for an event which is in a higher priority category.
4. Number of guests is limited to 75.
5. The Clubhouse may not be used for business-related events, including office parties.
6. Clubhouse guests who are not Canterbury residents must be accompanied at all times by their Canterbury host.
7. If alcohol is served, homeowner must provide an insurance certificate 10 days prior to the event naming Canterbury Homeowners Association, Inc. as having an insurable interest. NO EXCEPTIONS.
8. Homeowner's quarterly maintenance payments must be current.
9. Homeowner is responsible for activities of guests and any damages up to and exceeding the deposit.
10. Parking is limited to the Clubhouse parking lot and street. NO PARKING ON GRASS.
11. Noise levels must be kept reasonable. There is an 11:00PM curfew.
12. Clubhouse must be returned to the same condition as found during the pre-event walk through. Trash cans are provided outside of the kitchen. Homeowner should bring cleaning supplies.
13. NO SMOKING inside or outside of the Clubhouse.
14. NO SWIMMING OR POOL ACTIVITIES during the event.
15. All lighting must be turned off, air conditioning set to 78-degrees F and doors locked at the conclusion of the event.
16. Keys must be returned within 24 hours of the event. When clubhouse use is approved for multiple or ongoing events by the applicant, the Board of Directors may allow the applicant to retain possession of the key. NO COPIES OF KEYS MAY BE MADE. KEYS MAY NOT BE SHARED WITH ANOTHER HOMEOWNER OR GUEST. THE HOMEOWNER AGREES TO REIMBURSE CHOA FOR RE-KEYING THE CLUBHOUSE IF THESE RULES ARE VIOLATED. The cost to the homeowner could be in excess of \$200.00 to re-key the clubhouse.
17. Abuse of any of these rules may result in the forfeiture of deposit and/or denial of clubhouse use for a period of time determined by the Board of Directors.

Returnable Deposit: \$200.00 Fee Collected: _____

INSPECTION CHECK LIST

Carpeting: _____ Bathrooms: _____ Kitchen: _____ Tables: _____

I stipulate that the information presented on this form is accurate. I have read and understand the Clubhouse Rules and agree to abide by them.

Homeowner: _____
Board Member: _____
Date: _____
Key Returned: Yes/No _____ Deposit Returned: Yes/No _____
Board Member: _____

Return completed form and check to Sea Breeze CMS: 4227 Northlake Blvd, PBG (561)626-0917 or email office@seabreezecms.com